

Independent Custody Visiting in Norfolk

Everything you need to know



**Easy
Read**

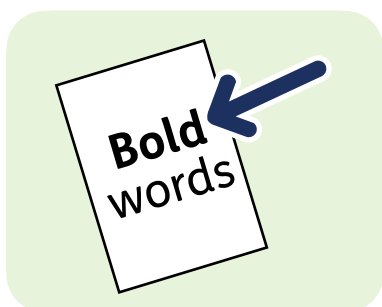
Easy Read



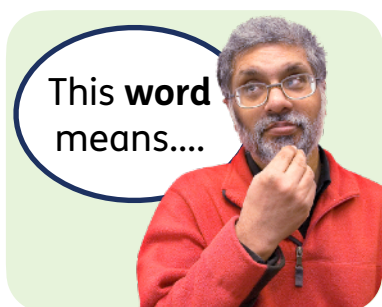
This is an Easy Read version of some information. It may not include all of the information but it will tell you about the important parts.



This Easy Read leaflet uses easier words and pictures. You may still want help to read it.



Some words are in **bold** - this means the writing is thicker and darker.



These are words that some people will find hard. When you see a bold word, we will explain it in the next sentence.



Blue and underlined words show links to websites and email addresses. You can click on these links on a computer.

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About this leaflet



Police services in Norfolk are looking for people to be **Independent Custody Visitors (ICVs)**.



Independent Custody Visitors (ICVs) are people who visit and check police buildings.

This leaflet will tell you:



- What an ICV does.



- Who can be an ICV.



- How you can become an ICV.

What do ICVs do?



ICVs visit police buildings where people who have been arrested have to stay before they go to court.

ICVs:



- Visit police buildings in pairs.



- Do not get paid.



- Do not already have a job in police or court services, like a police officer or judge.



When ICVs visit police buildings, they check that the people who have been arrested there are:

- Being treated well.
- Staying in good conditions.



ICVs collect information about these 2 things.

They then share this information with the Police and Crime Commissioner of Norfolk.

How much time does being an ICV take?



There are lots of ICVs that visit police buildings.



This means the number of police building visits an ICV does a week will change.



To be an ICV you must be able to visit police buildings at any time of the day.



ICVs also have to take part in meetings and training sessions throughout the year.

Why do we need ICVs?

ICVs help make sure that:



- People who have been arrested are not being treated badly.



- People who have been arrested get their **rights**.

Rights say how people should be treated.



- Police officers are working in the right way.

Who can be an ICV?

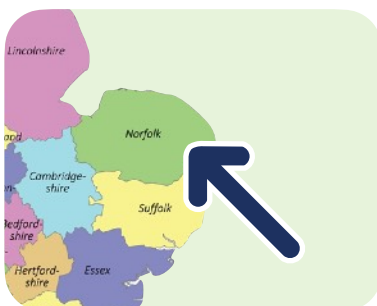
To be an ICV you must:



- Be over the age of 18.



- Understand the English language.



- Live or work in Norfolk.



- Have enough time to be an ICV.



- Be able to visit any police building if asked.

To be an ICV you must also:



- Be able to work in a team and talk to others.



- Be able to use computers, including computer programmes like Microsoft Word and Microsoft Teams.



- Be able to check police buildings without letting your views get in the way of checking.



- Be able to keep important information secret.



- Treat others with respect.

To be an ICV you must also:



- Be able to look at lots of different things around you.



- Not have a job in police or court services, like a police officer or a judge.

How can I become an ICV?

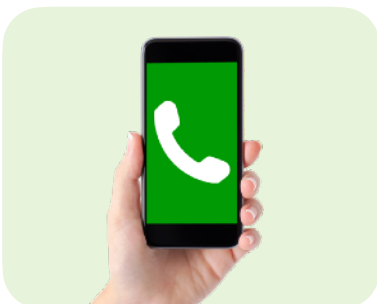


To become an ICV you will need to fill in an application form.

To get an application form you can contact us by:



- Post:
Office of the Police and Crime Commissioner for Norfolk
Jubilee House
Falconers Chase
Wymondham
Norfolk
NR18 0WW



- Phone: 01953 424 455



- Email: icv@norfolk.police.uk

To find out more about ICVs you can:



- Look at our website:

www.norfolk-pcc.gov.uk



- Follow us on Twitter: @NorfolkICV

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