

Subject: Norfolk Integrated Domestic Abuse Services - Contract uplift

Originator: Gary Cummins, Supplier Relationship Manager, 7F Commercial

Decision no.11 /2023

Reason for submission: for decision

Submitted to: Police and Crime Commissioner

Summary:

1. This paper seeks approval from the Police and Crime Commissioner for the uplift of the NiDAS contract to cover the NiDAS service website development, hosting & maintenance – value £2,448 (per annum)
2. Funding of this uplift will be met by current contract underspend – no additional budget will be required from the OPCC/Force for the period of the variation
3. This contract commenced in January 2022 for a period of 3 years (with 1 x 24-month extension option). This proposed variation will be applicable from 1st April 2023 to 31st March 2025 (subject to annual review of costs per the contract variation procedure.)

Recommendation:

It is recommended that the Police and Crime Commissioner grants approval to vary the contract to add the Website development, hosting and maintenance costs for the remaining length of the contract.

Outcome/approval by: PCC/~~chief executive~~/~~chief finance officer~~
(Delete as appropriate)

The recommendations as outlined above are approved.

Signature: 

Date: 23/05/2023

Detail of the submission

Objective:

- 1.1 The Norfolk Integrated Domestic Abuse Contract was contracted to provide a service to support victims of domestic abuse over the age of 16 and the children of victims who are assessed as being at high or medium risk, any gender, and residing in Norfolk. This includes the provision of 7 critical Family Worker roles.
- 1.2 This Service is supported by the provision of a dedicated website, delivered by the supplier Leeway.
- 1.3 The variation of this contract to include the website requirements will ensure the ongoing visibility of the service within the community

Background:

- 2.1 In January 2022, the PCC for Norfolk contracted with Leeway Domestic Violence and Abuse Service to deliver services to support victims of domestic abuse who are assessed as being at high or medium risk.
- 2.2 Leeway did not consider the costs of Website developing, hosting and maintenance in their tender bid.
- 2.3 The OPCC has proposed the use of underspend to meet the Website costs during the term of the contract.
- 2.4 Where underspend is not available, these costs will be funded by the supplier per the variation agreement
- 2.5 The Commissioning leads, Stephanie Stearman and Gavin Thompson, have given approval for the addition of these costs, on the basis this is funded by underspend (i.e., not additional costs the OPCC/Force.)

Areas for consideration:

- 3.1 This report recommends that the current contract is varied to reference:
 - a) Website development, hosting and maintenance
- 3.2 The Cost of the proposed variation is £2,448 per annum, to be wholly funded from current contract underspend.

Other options considered:

- 4.1 Do nothing – potentially resulting in no website availability relating to the service

Strategic aims/objective supported:

- 5.1 The provision of a dedicated NiDAS website ensures ongoing service visibility and acts as a point of reference for service users, supporting the strategic aims of the Police and Crime Commissioners to support Victims of Crime

Financial and other resource implications:

- 6.1 The original 3-year contract value was £6,605,753 – split funded by the Norfolk OPCC, and MOJ funding. The value of the contract with subsequent contract variations is £7,588,076
- 6.2 The cost of the proposed uplifts and increased training budget is £2,448 per annum (wholly funded through current contract underspend)
- 6.3 The variations requested will:
 - Ensure ongoing delivery of a dedicated NiDAS website
 - Utilise underspend to meet the website costs
 - Where underspend is not available, the cost will be met by the supplier

Other implications and risks:

- 7.1 Consultation with Gavin Thompson and Stephanie Stearman on behalf of the Norfolk OPCC. No further risks or issues have been raised.

Originator checklist (must be completed)	Please state 'yes' or 'no'
Has legal advice been sought on this submission?	N/a
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media interest and how they might be managed?	N/a
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	Yes

Is this report a Confidential Decision?

No

If Yes, please state reasons below having referred to the [PCC Decision Making Policy](#)

Approval to submit to the decision-maker (this approval is required only for submissions to the PCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC.

Signature:



Date: 23/05/2023

Chief Finance Officer (Section 151 Officer)

I certify that:

- a) there are no financial consequences as a result of this decision,
Or
- b) the costs identified in this report can be met from existing revenue or capital budgets,
Or
- c) the costs identified in this report can be financed from reserves
And
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

Signature:



Date: 23/05/2023

Public access to information: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*