

**Subject: NiDAS – Norfolk Independent Domestic Abuse Service –
Removal of Media/Translation functions under original Contract –
Contract Variation No 10**

Originator: Stephanie Stearman

Decision no. 39

Reason for submission: For Decision

Submitted to: Giles Orpen- Smellie – Police and Crime Commissioner for Norfolk

Summary:

1. This decision paper seeks approval by the PCC to agree to a Contract Variation Number 10 (Contract No 7F-2020-0273) from 8th November 2023 for the Norfolk Integrated Domestic Abuse Service (NiDAS).
2. This Contract Variation details removal from scope of:
 - a. Creation/Continual Management of the NiDAS Website and associated media.
 - b. All Costs relating to the translation and interpretation. Norfolk Constabulary will now provide access to Language Line free of charge for NiDAS.
 - c. All monies already invoiced for but not spent will be returned to the Office of the Police and Crime Commissioner.

Recommendation:

The PCC is in support of this Decision that supports Contract Variation No 10 as produced by 7Force Procurement Services.

Outcome/approval by: PCC

The recommendations as outlined above are approved.

Signature: 

Date: 19/12/2023

Detail of the submission

1. Objective:

- 1.1 To align the marketing and media (including costs) for NiDAS which will now be managed by the Office of the Police and Crime Commissioner with the consultation of Leeway Domestic Abuse and Violence Services as Contract holder for NiDAS.
- 1.2 To reduce all costs for interpretation services by working in partnership with Norfolk Constabulary.

2. Background:

- 2.1 The NiDAS contract was awarded to Leeway Domestic Violence and Abuse Services as lead agency after a competitive tender process in June 2021 which was managed by the 7Force Procurement Department.
- 2.2 The Office of the Police and Crime Commissioner is lead commissioner for the NiDAS service in partnership which consists of Adult Social Services, Childrens Services, Broadland District Council, South Norfolk District Council and Norwich City Council. All partners contribute funding to the NiDAS Service.
- 2.3 Mobilisation of the service took place during October – December 2021 with the service going live 3rd January 2022.
- 2.4 As the service continuously grows and develops, it was recognised the original model whereby the contract provider employed a part time member of staff to provide NiDAS communication, media and marketing, did not reflect the specialisms required by the service.
- 2.5 Funding Partners were consulted regarding the change in the original model to commission a dedicated Media/Comms and Marketing Company and all agreed that the change in the original model was required for further development.

- 2.6 This Decision Notice aligns the Contract Variation with the new arrangement for the Marketing and Promotion of NiDAS.
- 2.7 The original Contract also incorporated costs for translation services to support those victims whose first language is not English. Through partnership working with Norfolk Constabulary, translation now can be channelled through the Constabulary's Language Line at no cost.
- 2.8 This Decision Notice aligns the Contract Variation for management and costs of the translation service with the new arrangement of utilising Language Line through Norfolk Constabulary.

3. Areas for consideration:

- 3.1 Funding Partners have been consulted regarding the change in the original model which was originally to employ a dedicated Media/Comms and Marketing Company, and all agreed that the change to a dedicated Marketing/Media Company I was required for further development and support for NiDAS.
- 3.2 Funding Partners were advised that costs could be reduced for utilising Norfolk Constabulary's Language Line, with the same standard of delivery for victims of domestic abuse whose first language is not English.

4. Other options considered:

- 4.1 To remain with the same Media/Communication Model from the original contract would not allow NiDAS to reach its full potential of promoting the service and providing a selection of mixed media platform for a variety of audiences. – this option was rejected by all funding partners.
- 4.2 To remain with the same Translation Service and costings within the original scope of the contract - this was rejected by all funding partners to enable a cost saving that could be utilised within NiDAS.

5. Strategic aims/objective supported:

- 5.1 The PCC has a statutory obligation to set out Police and Crime objectives through the Police, Crime and Community Safety Plan 2022-2024. The PCC's six priorities fall into the following categories each with detailed objectives in the plan:

- Sustain Norfolk Constabulary
- Visible and Trusted Policing
- Tackling Crime
- Prevent Offending
- Support Victims
- Safe and Stronger Communities

5.2 The NiDAS service supports two of these pillars: Supporting Victims and Safe and Stronger Communities. The commissioning of Jump Media would support the NiDAS service.

5.3 The primary statutory legislation that drives the commissioning of domestic abuse services across the Local Authority and Police force areas are:

- Crime and Disorder Act 1998
- Domestic Violence, Crime and Victims Act 2004
- Children Act 1989 & 2004
- Health and Social Care Act 2012
- Public Services (Social Value) Act 2012
- Equality Act 2010
- Directive 2012/29/EU of the European Parliament establishing minimum standards on the rights, support and protection of victims of crime Directive 2012/29/EU
- Code of Practice for Victims of Crime – MoJ Victims Code 2020
- Home Office Violence Against Women and Girls Strategy
- Tackling Violence Against Women and Girls – July 2021
- Domestic Abuse Act 2021

6. Financial and other resource implications:

6.1 An annual cost saving from 8th November 2023 will be made by utilising Norfolk Constabulary's translation service. This will be re-invested into NiDAS to support core delivery.

6.2 The budget cost for the creation/management of the NiDAS Website will be withdrawn from the Contract.

7. Carbon Emissions and Other Environmental Implications:

Carbon Emissions

7.1 The estimated impact on our carbon emissions that must be reported under current statute from this proposal is:

Emission Categories:	Increase in tCO ₂	Saving in tCO ₂
Scope 1 – Fuel – Building Heating	0	0
Scope 1 – Fuel – Transport	0	0
Scope 2 – Electricity	0	0

Environmental Implications

7.2 No material implications

8. Other implications and risks:

8.1 There are no foreseen major implications or risks associated with this decision.

Originator checklist (must be completed)	Please state 'yes' or 'no'
Has legal advice been sought on this submission?	No
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media interest and how they might be managed?	Yes
Have sustainability and environmental factors been considered? (e.g. biodiversity, employee commuting, business travel, waste and recycling, water, air quality, food and catering and estates construction)	Yes
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	Yes

Is this report a Confidential Decision?

NO

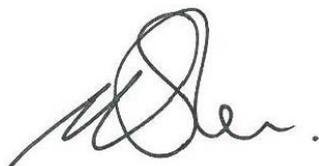
Approval to submit to the decision-maker (this approval is required only for submissions to the PCQ).

NOT PROTECTIVELY MARKED

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report, that the recommendations have been reviewed and that this is an appropriate request to be submitted to the PCC

Signature:



Date: 19/12/2023

Chief Finance Officer (Section 151 Officer)

I certify that:

- a) there are no financial consequences as a result of this decision,
Or
- b) the costs identified in this report can be met from existing revenue or capital budgets,
Or
- c) the costs identified in this report can be financed from reserves
And
- d) the decision can be taken on the basis of my assurance that Financial Regulations have been complied with.

Signature:



Date: 19/12/2023

Public access to information: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the OPCC website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*