

2. **Declarations of Personal and/or Prejudicial Interests:**

There were none received.

3. **To confirm the Minutes of the meeting held on 10th November 2016**

The minutes were approved and the following updates were provided to actions arising from 10th November 2016 meeting;

- The PCC to write to the APCC to suggest a letter of support for national mobile phone campaign. Action was completed.
- Chief Constable suggested that there should be amendments to the minutes of the previous meeting - second paragraph of 'Athena' where it says 'case length' should be changed to 'custody length'. To be amended.

4. **King's Lynn District Performance Overview**

Superintendent Dennis Lacey provided an update on performance in King's Lynn for the past 12 months and current events. He referenced the notes included in the paper.

The key points discussed were:

- The use of SNAP meetings for public engagement and whether public surgeries could also be used
- The re-invigoration of the Neighbourhood Watch Schemes
- The investment made into the appointment of Community Engagement Officers and the benefits being identified. **ACTION: The PCC to receive update on progress made at the next meeting.**
- The roll out of Speedwatch schemes and what would be available to any communities who had concerns about speeding in their area. Supt Lacey advised there were 12 Speedwatch schemes and PC Carter had responsibility for Speedwatch and would deal with any queries from communities as they arose.

5. **Financial Update**

Peter Jasper provided an update on the financial position of the constabulary. He outlined the Medium Term Financial Plan and plans for 2017/18. This included an outline of changes in apprenticeship levy.

The key points discussed were:

- The potential for the number of officers to increase to provide more visible policing. The Chief Constable advised they hoped to have an establishment of 1525 officers in 18 months' time. In the same vein, it was hoped that Special Constable numbers would increase from 250 to 350 within the next 3 ½ years.

- The cost savings to be achieved by the 7 Force collaboration and how any shortfall would be bridged. The Chief Constable said work will be done over the next 3 ½ years with Athena, and other shared services across the 7 Forces, before the Chief Constable would consider any reductions in visible policing.
- The ongoing work of the Norfolk 2020 who were looking at continuous improvement and shared services with Suffolk Constabulary.

6. Rural Policing Strategy

T/DCC Dean presented the paper.

The key points discussed were:

- The number of officers allocated to deal with rural crime. Initially there had been 6 dedicated officers but this had increased over the last 8 months to 1 rural crime specialist for each District and 20 Special Constabulary officers dedicated to a rural crime task-force under the command of Superintendent David Buckley.
- The membership of the Community Rural Action Group (CRAG) and how this could be expanded to engage with the wider rural communities.
- The increase of subscribers to the Operation Randall weekly newsletter, which had risen from 650 to around 1,800. Feedback had been received that difficulties had been experienced by local residents in signing up to receive this newsletter. **ACTION: T/DCC Dean would look into whether there were any difficulties in signing up to the newsletter and report back at the next meeting.**
- The progress of Operation Gravity, a multi-agency partnership operation and the work being undertaken to crack down on drugs and violent gangs coming into the county. The PCC congratulated the constabulary for the work they have done around protecting the vulnerable.

7. Mobile Devices and Body Worn Video

T/ACC Mike Fawcett presented the report.

The key points discussed were:

- The use of the National Police Air Service (NPAS) for search and assist and the deployment times based on its location in Wattisham.
- The use of drones within the Force and the costs associated with their provision/deployment. It was highlighted that there was not currently a demand for a 24/7 service for use of drones. **ACTION: Chief Constable to look at balancing technology and skills against demand. Will report back at the next meeting.**

8. **Athena**

Chief Supt McCullough gave an overview of Athena.

The key points discussed were:

- The improvements made to the functionality of the system, acknowledging there were still some areas for development, especially around custody and the training of officers.
- The support being provided to individuals who managed Athena, through workshops, problem solving days with the Intelligence Management Unit (IMU) and group meetings to discuss functionality.
- The re-mapping exercise planned around the business process.
- The Athena related problems being experienced in custody, specifically around the signature pads operating on a different browser to the rest of the system.
- The work being carried out by the Constabulary with the Crown Prosecution Service (CPS) to understand file transfer issues.
- The use of 'virtual courts', the efficiency of using such technology and whether there were any potential savings which would benefit the Constabulary. There were future plans within the Ministry of Justice (MoJ) to change the justice process and explore digital options.
- The on-going review of custody provision, which was being completed in context with the work around Athena and exploring available digital platforms. The review should be completed by Spring 2018.
- The effect of the new Bail changes contained within the Policing and Crime Act on Custody.

9. **Estates**

T/DCC Dean presented the report.

The key points discussed were:

- The potential for the police and fire stations in Hunstanton to be accommodated in one building. T/DCC Dean identified there had been considerations made around joining police and fire stations into shared buildings; however it was acknowledged there were some sensitivities around the closures of the police and fire stations which needed to be handled appropriately.
- The considerable renovation work being undertaken at Kings Lynn Police Station, which was due for completion in September 2017. The work included the demolition of the former custody suites and the modernisation/refurbishment of the original building.
- The pilot undertaken at Thetford, which saw the Public Enquiry Office moved from the Police Station into the local Library. A formal evaluation of the pilot was being undertaken.

10. **Operation Kirkby: Engagement Officers**

The report was presented to the meeting. It was highlighted that Operation Kirby was a success and Pc Emily Carter, the Community Engagement Officer for the Kings Lynn district gave an overview of her role and the engagement work she was undertaking.

A discussion followed regarding the relationship between the Constabulary and the local media.

11. **Emerging Operational / Organisational Risks**

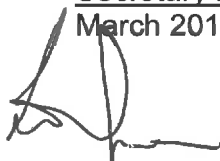
The Chief Constable provided the following update;

- Operational Risk – the biggest risk was around drugs being brought into the county and the associated problems this brought with it.
- Organisational Risk – the challenges being experienced by the Constabulary to balance the budget; however, the plans around 2020, 7 Force collaboration and strong collaboration with Suffolk would assist this.

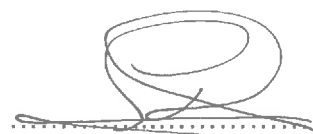
12. **Date of Next Meeting:**

Wednesday 14 March 2017... (to be confirmed)

Secretary's Note: The Meeting was subsequently moved to Tuesday 28th March 2017 in Cromer



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Lorne Green
Police and Crime Commissioner



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Simon Bailey
Chief Constable

