



OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

Reply to: Claire Buckley

Tel No: 01953 424455

30th November 2017

Dear Member of Public

Freedom of Information Request FOI/OPCCN/131

I am writing in connection with your email dated 8th November 2017, in which you requested the following information:

**“What is the daily rate you pay your legally qualified chair for misconduct panels?
Are there any other fees you pay your LQC for any work related to misconduct hearings, preparations and report writing? If so, please give details
What is the daily rate you pay your supporting members of misconduct panels?
Are there any other fees you pay to misconduct panel members for any relevant work? If so, please give details
Are officers subject to misconduct proceedings able to claim expenses, eg for travel? If so please give details
Please release full details of all expenses claimed in connection with misconduct hearings, investigation, preparation and reports, broken down by each hearing for the last twelve months
How many misconduct hearings have you held in the last twelve months and how long did they last for? ”**

I have reviewed our records and I can advise the following:

What is the daily rate you pay your legally qualified chair for misconduct panels?

| | |
|--|------|
| Full day i.e. sittings for more than 4 hours (excluding meal breaks) | £366 |
| Half day i.e. sittings of 4 hours or less (excluding meal breaks) | £181 |

Are there any other fees you pay your LQC for any work related to misconduct hearings, preparations and report writing? If so, please give details

A fee may be claimed at the rate of £52.50 for each hour necessarily spent in preparatory work or report writing. It only may be claimed where it is necessary for the work to be undertaken on a day other than the day on which the hearing takes place (except that a fee may be claimed even in these circumstances if the hearing fee is paid at the half day rate). The maximum fees that may be claimed for preparation and report writing is £750 for each misconduct hearing.

Travel expenses for the Chair of a misconduct hearing are paid between residence and place of duty. Rail travel may be undertaken by standard class rail travel and travel by car at 45p per mile (as per the HMRC rates).

What is the daily rate you pay your supporting members of misconduct panels?

No information held.

Are there any other fees you pay to misconduct panel members for any relevant work? If so, please give details

No information held.

Are officers subject to misconduct proceedings able to claim expenses, eg for travel? If so please give details

No information held.

Please release full details of all expenses claimed in connection with misconduct hearings, investigation, preparation and reports, broken down by each hearing for the last twelve months

No information held.

How many misconduct hearings have you held in the last twelve months and how long did they last for?

Up until August 2017, 4 hearings have been held in Norfolk, however no information is held regarding the length of the hearings.

Yours sincerely

CBuckley

Claire Buckley
Freedom of Information Officer
Office of the Police and Crime Commissioner
For Norfolk.

Internal Review

If you think we have not supplied information in accordance with Section 1 (the General Right of Access) of the Freedom of Information Act 2000, or you are dissatisfied with the way in which your request has been handled, then you should write, in the first instance, to:

Mark Stokes
Chief Executive
Office of the Police and Crime Commissioner for Norfolk
Building 8
Jubilee House
Falconers Chase
Wymondham
Norfolk
NR18 0WW

Telephone: 01953 424455
Fax: 01953 424462
Email: opccn@norfolk.pnn.police.uk

If you are dissatisfied in any way with our response or the way we have handled your request, you can contact us by phone, email or in writing. We may, in the first instance, try and resolve your complaint informally. However, at any stage you can request or we may decide to treat your complaint formally under our internal review process.

An internal review is conducted by the Chief Executive who will review the request and response, taking account of your complaint(s), and will respond in writing as soon as possible. The Information Commissioner's Officer recommends that a response should be made in 20 working days. If we are unable to respond in this timeframe we will inform you and provide a date by which you should expect to receive our response.

If, after the internal review, you remain dissatisfied then you can complain to the Information Commissioner's Office, the government regulator for the Freedom of Information Act. Details of how to contact the Information Commissioner's Office can be found at www.ico.gov.uk