



OFFICE OF THE POLICE & CRIME COMMISSIONER FOR NORFOLK

**MINUTES OF THE POLICE ACCOUNTABILITY FORUM MEETING
HELD ON WEDNESDAY 21 JANUARY 2015 AT 10 A.M.
IN THE ASSEMBLY HALL, TOWN HALL, SATURDAY MARKET PLACE,
KINGS LYNN, NORFOLK**

1. Attendance:

Mr S Bett	Police and Crime Commissioner
Mr S Bailey	Chief Constable

Also in attendance:

Mr N Dean	Assistant Chief Constable, Norfolk Constabulary
Mr R Birtles	Assistant Chief Officer (Joint Resources), Norfolk/Suffolk Constabulary
Mr M Stokes	Chief Executive, OPCCN
Mr J Hummersone	Chief Finance Officer, OPCCN/Norfolk Constabulary
Mr M Barsby	Business Manager, OPCCN
Ms S Lister	Performance and Compliance Officer, OPCCN
Mrs C Buckley	Senior Business Support Officer, OPCCN
Miss M Harlow	PA – Executive, OPCCN

Part 1 – Public Agenda

1. Apologies for absence:

Apologies were received from Mr C Hall, Deputy Chief Constable, Miss S Hamlin, Assistant Chief Constable and Ms J McKibben, Deputy Police and Crime Commissioner.

2. Declarations of Personal and/or Prejudicial Interests

There were none received.

3. To confirm the Minutes of the meeting held on 19 November 2014

The minutes of the 19 November 2014 meeting were approved.

4. Budget Monitoring Report FY 2014/15 – as at end of November 2014

Action

Mr Birtles presented the budget report, with specific reference to the following:

- a) Based on the position as at 30th November 2014, the total Revenue Budget was forecast to underspend by £0.855m at year end, which meant the planned withdrawal of reserves could be reduced by that amount. A withdrawal of £1.548m from reserves was still required to balance the budget for 2014/15.
- b) At month 7, the forecast underspend was £0.807m and the main reasons for the movement related to such areas as an increase in pension strain costs for redundancies; increased external training costs; a reduction in the anticipated spend on Estates and Maintenance and an increase in vehicle fuel costs.
- c) Operational income was forecast to overachieve by £0.710m by additional income from other police bodies regarding training and mutual aid; additional grants and partnership funding; income from the Proceeds of Crime Act and income from private vehicles (which was forecast to be £0.088m under recovered). Mr Bett queried why this area was showing as under recovered. Mr Birtles clarified this was mainly due to the fact that the servicing of private vehicles had fallen out of favour due to the Force having to charge competitive rates and not under sell local garages, so interest in having vehicles serviced on site had reduced.
- d) Salary and Staffing Costs – Police staff pay was forecast to underspend by £1.257m with the main reasons relating to the reduction in PCSO strength; a forecast underspend on staff salaries of £0.858m mainly within County Policing Command, Protective Services Command, Criminal Justice and Human Resources Departments, and a forecast overspend on staff overtime of £0.114m.
- e) Capital spending – A capital programme had been agreed at the beginning of the financial year and subsequently a number of additions had been approved by the PCC via the Police Accountability Forum meetings. Mr Birtles identified that there were two further additions which required the PCC's approval, as outlined within the report.

The PCC noted the report and approved the following recommendation:

- a) *The additions to the Capital Programme set out below, giving an amended Programme totalling £7.028m for 2014/15:*
 - *£16k to be added for Vigilance Pro Project to be financed from the revenue budget in the current year*
 - *£14k to be added for Live Link to be financed from the revenue budget in the current year.*

5. Protective Services Command Update

Mr Dean presented the report on behalf of ACC Hamlin. The report provided an update from the Protective Services Command identifying key performance information and significant operational or organisational issues. Specific reference was made to the following:

- The Protective Services Change Management Board were progressing the Tranche 11 business cases and Tranche 12 was being developed for consideration.
- Serious and Organised Crime – the delivery and technical refresh of the High Tech Crime Unit had taken place.
- Intelligence – ACC Dean gave an update on Operation Dent, which tackled illegal use and trafficking of new psychoactive substances and illegal mobile use at HMP Wayland and Operation Bulford, which tackled Class A drug dealers in Norwich, linking to London.
- The Major Investigation Team were working on a number of investigations as outlined within the report. There had been a significant result with Operation Salmonby which related to the murder of Connor Barrett, and had resulted in two people being convicted of murder and one offender being charged with ABH.
- Firearms Licensing – in a recent amnesty/firearms surrender campaign, 981 firearms were recovered – 577 in Norfolk and 404 in Suffolk.
- The current position in relation to Killed or Seriously Injured collisions (KSI's) from April 2014 to end of November, identified that Norfolk were 227 against 243 for the same period in 2013, 20 fatal collisions with 24 last year and Suffolk were 148 against 178 for the same period in 2013, 19 fatal collisions with 17 last year.
- Forensic Performance 2014/15 – as at year to end November, all of Norfolk's attendance targets were being exceeded – burglary dwelling (96%, burglary other (73%), Theft from Motor Vehicle (59%) and Criminal Damage (21%). 1011 victims of crime had been surveyed in that period and 91% of these were 'very satisfied' with the service from the CSI staff.

Mr Bett advised that in light of the current National UK threat level and recent media releases about the threat levels to the police service, the force may have wanted to seek reassurance publicly that resources were being reviewed and any risks managed. Mr Dean advised that on-going regular assessments were being undertaken through JTAC Assessment and Gold Groups. Mr Bett queried how regularly the Gold Groups met. Mr Dean advised these meetings were pre-planned in diaries in case of any local, national or international event occurring. Mr Bailey advised that there had been Gold meetings held over the previous three weeks and messages had been conveyed to staff to raise awareness and give advice on how to stay safe (e.g. covering uniform, removing lanyards and ID etc).

Mr Bett queried what support was being provided to families bereaved by homicide/suspicious deaths given the Foreign Affairs Select Committee had recently published a report suggesting the need to improve the services offered. Mr Bailey gave an update on Operation Adderstone (the Thailand Murders) advising that when the family of the victim attended the trial in Thailand, the Family Liaison Officers (FLOs) would be going along to provide them with the relevant support as it was very important to the family to have them with them.

Mr Bett queried what reassurance the force were providing to the public that they were doing their utmost to ensure there would not be another Rotherham situation in Norfolk. Mr Dean reassured the PCC that in terms of the context of Rotherham, the Force had been inspected by HMIC and Peer Reviews undertaken in this area. The outcome of this work provided reassurance there would be no Rotherham situation in Norfolk. Mr Dean advised he sat on a Norfolk Safeguarding Children's Board and he was also involved in the recruitment of the Head of Adult Services.

The PCC noted the contents of the report.

6. Strategic Performance Overview

Mr Bailey presented the report to the meeting, with specific reference made to the following:

- Mr Bailey advised that the Constabulary were maintaining their position in the country as an outstanding force and plans were in place to prepare in advance of the pending HMIC inspections.
- Priority Crime – there had been an increase of 680 (27.3%) priority violent crime offences compared to last year. Violence had been the crime banding most affected by the changes implemented following the Crime Data Integrity report earlier in 2014.
- Killed or Seriously Injury (KSI) collisions – There had been 326 KSI collisions over the past twelve months compared to 338 (a 3.6% reduction) in the preceding twelve month period.
- Priority Crimes committed by Prolific Offenders – there had been a 43.8% reduction in priority offences committed by offenders on the Integrated Offender Management (IOM)180 Norfolk Scheme. Mr Bailey advised that they were nearly in a position to sign a Section 22 agreement for the IOM with Suffolk.
- Satisfaction –the rolling twelve month satisfaction rate (to the end of November) was 77.0%. Norfolk ranked fifth nationally for overall satisfaction, with the best performing areas being Follow Up where Norfolk was ranked third and treatment where the Constabulary was ranked fourth.
- Violent and Sexual Crime within Key Night Time Economy Areas – Mr Bailey advised that during the past twelve months, there had been 545 offences, an increase of 52 offences (10.5%) when compared to the twelve months prior. This increase was believed to be linked to the increase in all recorded violence experienced over the previous few months, largely due to actions taken to address the HMIC Crime Data Integrity recommendations. Mr Bett advised he was aware that Channel 5 were due to air a programme on binge drinking in which Norwich's night time economy would feature. Mr Bett queried what the Constabulary were doing to address those increases in crime and what partnership activity they were engaged in. Mr Bailey provided the PCC with reassurance that there was a raft of activity being undertaken in this regard, which included working with the door staff, taxis, licensees etc and a key partner to this activity was Norwich City Council.

The PCC noted the contents of the report.

Part 2 – Private Agenda

7. Norfolk and Suffolk Constabularies Photocopying/Printing Arrangements

Mr Birtles presented the report, which proposed changes to the provisions of reprographics services in Norfolk and Suffolk Constabulary.

Following discussions, the PCC approved the recommendations made within the report.

The contents of the report were noted by the PCC and the following recommendations were approved:

- 1. the creation of a single Joint Print Room function at PHQ Martlesham;*
- 2. that Norfolk Constabulary take ownership of and responsibility for MFDs at OCC Wymondham;*
- 3. the change to the contractual arrangements with the OCC PFI contractor Wymondham Ltd to discontinue the provision of Printing and Reprographic facilities at the OCC;*
- 4. the payment to Wymondham Ltd of agreed settlement fees as identified.*
- 5. the TUPE transfer of three members of contractor's staff to constabulary employment (2.5fte);*
- 6. the establishment of the joint posts of Printing Services Supervisor and Graphics Designer;*
- 7. the amalgamation and rationalisation of printing budgets;*
- 8. the use of external printers to be coordinated through the new Joint Print Unit within the Joint Procurement and Supplies Department.*

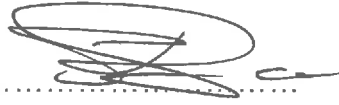
8. Any Other Urgent Business

There were no further matters raised.

9. Date of Next Meeting

The next meeting will be held on Friday 20th March 2015 at 10 a.m. in the Wroxham Room, Jubilee House, Falconers Chase, Wymondham.

Signed:



Mr S Bailey
Chief Constable

Signed:



Mr Stephen Bett
Police and Crime Commissioner